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| --- | --- | --- | --- | --- | --- | --- |
| **Audience** | **Information to be communicated** | **Frequency of communication** | **Target dates for communication** | **Communicator** | **Method of Communication** | **Feedback Loop Process** |
| School Staff | Example: Share draft SEL standards  | Example: Monthly | Example: 9/1, 10/1, 11/1, 12/1, 1/7, 2/1, 3/1, 4/1, 5/1, 6/1  | Example: Teachers on SEL teams  | Example: Share in team meetings (e.g., grade level bands, etc.) | Example: SEL team representatives will ask for feedback and report back to SEL team |
| OST Staff | Example: Share draft SEL standards… | Example: Monthly  | Example: 9/1, 10/1, 11/1, 12/1, 1/7, 2/1, 3/1, 4/1, 5/1, 6/1 | Example: OST Member of School SEL team | Example: Share during OST staff meetings | Example: SEL team representatives will ask for feedback and report back to SEL team |
| Young People |  |  |  |  |  |  |
| Families |  |  |  |  |  |  |
| Network/District |  |  |  |  |  |  |
| Community Partners and Providers |  |  |  |  |  |  |