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| **PLAN:** |
| What problem of practice will be addressed? |
| Staff (both teachers and OST program providers) are having difficulty finding enough time to implement the lesson-based, evidence-based SEL program adopted by the school community. |
| Continuous improvement aim:  *What is hoped to be achieved through this PDSA cycle?* |
| Teachers will implement evidence-based SEL classroom lessons at least twice per week and share that information with OST providers so they can reinforce the SEL lessons during their OST sessions and/or teach supplemental lessons from the SEL program curriculum. |
| Innovation to be tested:  *What change will be put into practice to achieve the aim?* |
| 15 minutes of each grade level team and OST program meeting will be devoted to discussing ways to overcome implementation challenges and promote alignment in implementation between school and OST settings. |
| *Describe who will be implementing the innovation:* |
| All teachers who implement evidence-based SEL in their classrooms and all OST partners serving those same youth. |
| *How long will the innovation be implemented before moving to the next step?* |
| Two months. |
| What data source(s) will be used to determine extent to which aim is achieved? |
| Teacher and OST providers self-report of implementation.  Grade level and OST program team meeting minutes. |
| Based on the identified data sources, what metrics would be an indicator that the innovation is successful? |
| Teachers will report that they facilitate at least two SEL lessons per week and provided information to OST providers about reinforcing the SEL lessons during OST sessions. OST providers will report reinforcing SEL classroom lessons during OST time, ideally using supplemental lessons from the SEL program curriculum.  Meeting minutes will indicate that SEL instruction was discussed at each grade level and OST team meeting. |

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| **DO:** |
| What are high level observations from implementing the innovation?  *"To what extent did everything go as planned?"* |
| Most teachers were able to facilitate at least two SEL lessons per week. Most OST providers were able to reinforce each of the SEL lessons during their OST sessions, and several were able to teach supplemental lessons from the SEL program to reinforce key points. All grade level and OST program teams devoted at least 15 minutes to discussing facilitating and supporting SEL lessons. |

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| **STUDY:** |
| Team to utilize [ATLAS Looking at Data Protocol](https://drive.google.com/open?id=0B-JSYTPw8zJRek1ycWlzUEJoaUU) to guide data inquiry discussions.  Please summarize any Implications for Practice that the team generated through use of the ATLAS Looking at Data Protocol here. |
| Teachers report that they are able to facilitate at least two SEL lessons per week. OST providers report that they receive the updates on new and supplemental lessons and reinforce skills and knowledge learned during OST sessions. |

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| **ACT:** |
| Team to utilize [ATLAS Looking at Data Protocol](https://drive.google.com/open?id=0B-JSYTPw8zJRek1ycWlzUEJoaUU) to guide data inquiry discussions.  Please summarize any Next Steps that the team generated through use of the ATLAS Looking at Data Protocol here. |
| Grade level and OST program teams will continue to discuss implementation challenges and how to overcome them, while emphasizing alignment between the two settings. |