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| **PLAN:** |
| What problem of practice will be addressed? |
| The response to youth behavior infractions can be improved to better promote social-emotional development. |
| Continuous improvement aim:  *What is hoped to be achieved through this PDSA cycle?* |
| Implement a consistent response to behavior infractions that requires youth to reflect on their behavior and identify alternative responses that would have minimized harm to others. |
| Innovation to be tested:  *What change will be put into practice to achieve the aim?* |
| A discussion protocol will be implemented with youth who engaged in behavior infractions. The protocol will require youth to reflect on what happened, identify what they were thinking at the time, identify alternative choices that could have been made, how they can repair any harm that was done, and how they will make sure the infraction won’t be repeated. |
| *Describe who will be implementing the innovation:* |
| Administrators, deans, and OST program supervisors |
| *How long will the innovation be implemented before moving to the next step?* |
| One month. |
| What data source(s) will be used to determine extent to which aim is achieved? |
| Discipline referrals (both during the school day and during OST programming) |
| Based on the identified data sources, what metrics would be an indicator that the innovation is successful? |
| Discipline referrals will be reduced by 10% |

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| **DO:** |
| What are high level observations from implementing the innovation?  *"To what extent did everything go as planned?"* |
| Over the past month assistant principals, deans, and OST program supervisors were able to work though the discussion protocol with youth. Since it was a new practice the discussions took longer than anticipated. |

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| **STUDY:** |
| Team to utilize [ATLAS Looking at Data Protocol](https://drive.google.com/open?id=0B-JSYTPw8zJRek1ycWlzUEJoaUU) to guide data inquiry discussions.  Please summarize any Implications for Practice that the team generated through use of the ATLAS Looking at Data Protocol here. |
| Discipline referrals were reduced by 5%, but assistant principals, deans, and OST program supervisors reported that, although helping youth work through disciplinary issues using the inquiry discussion process took longer than they were used to, stronger relationships between adults and youth were developing. |

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| **ACT:** |
| Team to utilize [ATLAS Looking at Data Protocol](https://drive.google.com/open?id=0B-JSYTPw8zJRek1ycWlzUEJoaUU) to guide data inquiry discussions.  Please summarize any Next Steps that the team generated through use of the ATLAS Looking at Data Protocol here. |
| Assistant principals, deans, and OST program supervisors will continue to utilize the inquiry discussion protocols and monitor disciplinary referrals each month. |