**TOOL: Sample Lesson Plan for Teaching a Procedure: Turn to Your Partner (TTYP)**

1. **Explain the purpose of the procedure.**

*“I will regularly ask you to talk about your thinking with a partner. Turning to a partner helps you talk through your ideas, learn from your partner, and get new ideas. It can also help us practice our listening and communication skills. Our goal is that both you and your partner feel heard, understood, and respected. Today I will teach you the steps so you’ll know just what to do when you hear me say, ‘Turn to Your Partner.’”*

1. **Describe the procedure, including your expectations for how students will perform each step.**

*“When I ask a question and say, ‘Turn to your Partner,’ please turn your body to face your partner, take turns talking about the question, and keep talking, sharing the time equally, until you see me raise my hand. When I raise my hand, finish what you are saying and turn back to face me.”*

1. **Practice the procedure.**

*“Let’s practice. Think about this question, “What are some of your favorite foods, and why? Turn to your partner.”*

1. **Observe the students closely. If necessary, use your raised-hand attention signal to stop them, repeat your directions, and have them practice again until they are all successful with the TTYP strategy.**

*“Let’s try Turn to Your Partner again. Please listen carefully as I repeat the directions. When I ask a question and say, ‘Turn to your partner,’ you will . . .”* (Restate the original directions clearly and with warm enthusiasm.)

1. **Explain that, going forward, these will always be the TTYP procedure, and they’ll follow the steps in the same way every time. Ask and briefly discuss:**

* How do you think talking to a partner will help your thinking and learning?
* What might you want to do the same or differently the next time you work with your partner?